



EXECUTIVE MINUTES

Date: April 24, 2024

Time: 3:00 pm

Location: Madera County Transportation Commission
In person and Zoom

Members Present: Commissioner Waseem Ahmed
Commissioner Cecelia Gallegos
Commissioner Leticia Gonzalez
Commissioner Jose Rodriguez
Commissioner David Rogers
Commissioner Robert Poythress

Members Absent: None

Policy Advisory Committee: Above Members
Michael Navarro, Caltrans District 06, Deputy Director

MCTC Staff: Patricia Taylor, Executive Director
Troy McNeil, Deputy Director/Fiscal Supervisor
Dylan Stone, Principal Regional Planner
Jeff Findley, Principal Regional Planner
Evelyn Espinosa, Senior Regional Planner
Natalia Austin, Senior Regional Planner
Sandy Ebersole, Administrative Analyst
Samantha Saldivar, Accounting Technician

1. **CALL TO ORDER by Chair Gonzalez**

2. **PLEDGE OF ALLEGIANCE**

3. **PUBLIC COMMENT**

This time is made available for comments from the public on matters within the Board’s jurisdiction that are not on the agenda. Each speaker will be limited to three (3) minutes. Attention is called to the fact that the Board is prohibited by law from taking any substantive action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Board does not respond to the public comment at this time. It is requested that no comments be made during this period on items that are on today’s agenda. Members of the public may comment on any item that is on today’s agenda when the item is called and should notify the Chair of their desire to address the Board when that agenda item is called.

Chair Gonzalez opened the floor for public comment. No public comment was received.

MCTC SITTING AS THE TRANSPORTATION POLICY COMMITTEE

4. **TRANSPORTATION CONSENT ITEMS**

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

4-A. Fiscal Year (FY) 2025 and 2026 Multimodal Project Discretionary Grant Opportunity (MPDG)

Action: Information and Discussion Only

4-B. Safe Streets and Roads for All (SS4A) FY 2024 Notice of Funding Opportunity

Action: Information and Discussion Only

4-C. Active Transportation Infrastructure Investment Program (ATIIP) Fiscal Year (FY) 2023 Notice of Funding Opportunity

Action: Information and Discussion Only

4-D. FTA Section 5311 Call for Projects

Action: Information and Discussion Only

4-E. Low Carbon Transportation Operations Program (LCTOP) List of Projects FY 2023-24

Action: Approve LCTOP List of Projects, Resolution 24-03

- 4-F. 2024 SB 1 Programs Guidelines Development Workshops
Action: Information and Discussion Only
- 4-G. Final Locally Sponsored Project Initiation Document (PID) Alignment Guidance
Action: Information and Discussion Only
- 4-H. Sustainable Communities Strategy for the 2026 Regional Transportation Plan – Request for Proposals
Action: Approve release for Sustainable Communities Strategies for the 2026 Regional Transportation Plan – Request for Proposals
- 4-I. Madera Transit Station Specific Plan Workshop
Action: Information and Discussion Only
- 4-J. Letters of Support - Valley Rail Projects Grant Funding Applications
Action: Approve Letters of Support
- 4-K. MCTC 2023 Federal Transportation Improvement Program (FTIP) Amendment No. 15 – (Type 1 – Administrative Modification)
Action: Ratify
- 4-L. Update Expedited Project Selection Procedures (EPSP)
Action: Approve the Update to the Expedited Project Selection Procedures (EPSP)
- 4-M. Congestion Mitigation and Air Quality (CMAQ) Program Award of Projects List
Action: Approve MCTC CMAQ Program Award List
- 4-N. Carbon Reduction Program (CRP) Award of Projects List
Action: Approve MCTC CRP Program Award List
- 4-O. Draft Caltrans System Investment Strategy (CSIS) Comment Letter
Action: Information and Discussion Only
- 4-P. Draft CalVans Joint Powers Authority Agreement Revision
Action: Circulate Draft CalVans Joint Powers Authority Agreement for Review

Transportation Consent Calendar Action on Items 4A-4P

Upon motion by Commissioner Rogers, seconded by Commissioner Rodriguez, to approve the Transportation Consent Items 4A-4P. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 6-0

5. TRANSPORTATION ACTION/DISCUSSION ITEMS

5-A. PUBLIC HEARING: 2024-25 Unmet Transit Needs

Action: Receive Public Comments Regarding Unmet Transit Needs for FY 2024-25

Chair Gonzalez opened the floor for public comment. The following public comments were received:

Cynthia Ortegon, Chair, City of Madera Transit Advisory Board, member of the City of Madera ADA Advisory Board, is unable to attend public meetings after 5:00 pm because Dial A Ride does not provide service after 5:00 pm. Proponent of microtransit.

Andrea Uribe, Leadership Counsel for Justice and Accountability, highlighted comments received from the La Vina Unmet Transit Needs Workshop related to safety. La Vina residents need lighting at bus stops and the pathways from their home to the bus stops. A resident had an appointment run late and missed her bus. Residents do not feel safe relying on the bus for fear of being stranded. This discourages people from using the bus in general. Safety is important outside the physical bus ride and residents need to feel safe to and from their bus stop. More infrastructure is needed at the bus stops.

Dan Metz, Sierra Citizens, is unsure how much input was received from elderly and disabled residents from outlying areas such as Oakhurst. Oakhurst has an elderly community and others needing rides to medical appointments, primarily in Fresno, and asked which transit options are available. Has requested information regarding the input that has been received, number of workshops, and how many attended. He is doubtful there will be much input from the elderly and disabled in the eastern county and outlying areas due to inability to attend and lack of access to internet.

5-B. 2024 State Transportation Improvement Program (STIP) Adopted

Action: Information and Discussion Only

5-C. CalVans Legislative Day Recap

Action: Information and Discussion Only

5-D. State Route 99 Comprehensive Multimodal Corridor Plan (CMCP) Update

Action: Information and Discussion Only

MCTC SITTING AS THE MADERA COUNTY TRANSPORTATION COMMISSION

6. REAFFIRM ALL ACTIONS TAKEN WHILE SITTING AS THE TRANSPORTATION POLICY COMMITTEE

Upon motion by Commissioner Poythress, seconded by Commissioner Gallegos, to reaffirm all actions taken while sitting as the Transportation Policy Committee. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 6-0

7. ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Committee or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Committee concerning the item before action is taken.

7-A. Executive Minutes – March 20, 2024

Action: Approve March 20, 2024, Meeting Minutes

7-B. Transportation Development Act (LTF) – Allocation, Resolution 22-09 Amendment No. 4

Action: Approve Resolution 22-09 Amendment No. 4

7-C. Transportation Development Act (LTF, STA) – Allocation, Resolution 23-09 Amendment No. 5 and Resolution 23-10 Amendment No. 4

Action: Approve Resolution 23-09 Amendment No. 5 and Resolution 23-10 Amendment No. 4

7-D. Proposed FY 2024-25 Member Assessment Fees

Action: Approve proposed 2024-25 Member Assessment Fees Schedule and direct staff to contact the local jurisdictions to incorporate the fee in its respective jurisdiction budget

7-E. Madera County Transportation Commission (MCTC) Financial and Transportation Development Act Fund Audit for Fiscal Year ended June 30, 2023

Action: Accept MCTC Financial and TDA Fund Audit for FY ended June 30, 2023

Administrative Consent Action on Items 7A-7E

Upon motion by Commissioner Rogers, seconded by Commissioner Poythress, to approve the Administrative Consent Items 7A-7E. A vote was called, and the motion carried.

8. ADMINISTRATIVE ACTION/DISCUSSION ITEMS

8-A. FY 2024-25 Overall Work Program (OWP) and Line-Item Budget

Action: Approve 2024-25 Overall Work Program (OWP) and Line-Item Budget – Resolution 24-04

8-B. Triennial Performance Audits FYs 2020-2023

Action: Accept Triennial Performance Audits of MCTC, the County of Madera, the City of Madera, and the City of Chowchilla

Administrative Action/Discussion on Items 8A-8B

Upon motion by Commissioner Poythress, seconded by Commissioner Rogers, to approve the circulation of the Draft 2024-25 Overall Work Program and Budget for agency review. A vote was called, and the motion carried.

Roll call for votes:

Commissioner Ahmed	Yes
Commissioner Gallegos	Yes
Commissioner Gonzalez	Yes
Commissioner Poythress	Yes
Commissioner Rodriguez	Yes
Commissioner Rogers	Yes

Vote passed 6-0

MCTC SITTING AS THE MADERA COUNTY 2006 TRANSPORTATION AUTHORITY

9. AUTHORITY – ADMINISTRATIVE CONSENT ITEMS

All items on the consent agenda are considered routine and non-controversial by MCTC staff and will be approved by one motion if no member of the Authority or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the items will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Authority concerning the item before action is taken.

NONE

10. AUTHORITY – ACTION/DISCUSSION ITEMS

10-A. Madera County Transportation Measure Tracking Survey Results, and Measure T Renewal Update

Action: Information and Discussion Only. Direction may be provided

Chair Gonzalez opened the floor for public comment. The following public comments were received:

Janice Gomes, resident of Madera County, stated people may have thought the previous measure renewal was a tax increase and not an extension. Director Taylor clarified, the current ballot measure is also an extension and not a tax increase.

Andrea Uribe, Leadership Counsel for Justice and Accountability, requested estimates regarding total amount of funding from the current measure that has been used in disadvantaged communities, the current set aside for disadvantaged communities, and how much is currently being spent in disadvantaged communities.

OTHER ITEMS

11. MISCELLANEOUS

11-A. Items from Staff

Patricia Taylor, Executive Director, provided the following comments:

- A Special Meeting will be held June 12, 2024 for the first reading of the Measure T Ordinance
- The May 2024 Policy Board Meeting has been rescheduled from May 22, 2024 to May 29, 2024.
- Recognized Administrative Professionals Day

11-B. Items from Caltrans

Michael Navarro, Caltrans District 06, Deputy Director, provided a brief update on the following: Annual Caltrans Worker Memorial April 25 in Visalia, various grant application deadlines, CalSTA listening session, South Madera 6 lane 7-12 segment project update, Madera 17-21 project update, Madera 145 CAPM project update, Cottonwood Creek project update, Madera Ranchos Rehabilitation project update, and Chowchilla Rehabilitation project meeting April 24, 2024.

11-C. Items from Commissioners

None

12. CLOSED SESSION

NONE

13. ADJOURNMENT

Meeting adjourned at 4:43 pm.

Next meeting scheduled for Wednesday, May 29, 2024

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "PST", is positioned above the typed name.

Patricia S. Taylor
Executive Director
Madera County Transportation Commission